

|                    | Date  | Check # | Amount |
|--------------------|-------|---------|--------|
| App Fee:           | _____ | _____   | _____  |
| 1st Month Tuition: | _____ | _____   | _____  |
| Member Reqs:       | _____ |         |        |
| Revised 11-30-09   |       |         |        |



## APPLICATION

- Continuing LAPP family
- LAPP alumna/alumnus = graduate of \_\_\_\_\_ program in \_\_\_\_ (year)
- Family new to LAPP

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name child will use in school \_\_\_\_\_

Mother's Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ Zip code \_\_\_\_\_

Mother's Home phone (\_\_\_\_) \_\_\_\_\_ Work/Cell (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Father's Home Phone (\_\_\_\_) \_\_\_\_\_ Work/Cell (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

### Other Members of the household

| Name  | Age in September | Relationship to the child |
|-------|------------------|---------------------------|
| _____ | _____            | _____                     |
| _____ | _____            | _____                     |
| _____ | _____            | _____                     |

### Check the appropriate class (Refer to Age Guidelines and Class Information section)

- Young 3s: Tues, Thurs 9:00 – 11:30
- Pre-K: Mon - Thurs 12:30-3:30
- 3s & 4s: Mon, Wed, Fri 9:00 – 11:30

How did you hear about Los Altos Parent Preschool?

- |  |  |
|--|--|
| <input type="checkbox"/> Bay Area Parent | <input type="checkbox"/> Friend/neighbor _____ |
| <input type="checkbox"/> Yellow Pages    | <input type="checkbox"/> Newspaper _____       |
| <input type="checkbox"/> Internet        | <input type="checkbox"/> Other _____           |

Did you attend our Open House in January?

- yes
- no

Please check here if you are interested in a board position.

***Please be sure to review, sign and return the Basic Membership Participation Requirements (last page)***



**MISSION**

Los Altos Parent Preschool is a community of parents and educators committed to providing an enriching environment for our children through parent education, parent involvement and mutual support.

**STRUCTURE**

Los Altos Parent Preschool is a private, non-profit, parent cooperative preschool, owned and operated by parents and supported by a combination of tuition, and fund raising. Members are responsible for fulfilling certain attendance requirements.

**PHILOSOPHY**

Our philosophy is based on the principles outlined by The National Association for the Education of Young Children (NAEYC). We are a child-centered, developmentally appropriate, anti-bias program that focuses on the whole child. We value the imagination and creativity of each child and the individuality of every family.

**PARTICIPATION**

By enrolling your child in our program, *you* also become a student, spending *laboratory time* in the classroom with your child approximately one day a week, and *lecture time* meeting separately with your adult classmates once a month. You will occasionally attend extra classes with your child for field trips and other special events. You will support the program through facility maintenance, special assignments, fundraising and participating in eScrip. You will also have a committee position or you may choose to serve on our board of directors.

**AGE GUIDELINES and CLASS INFORMATION:**

Our 10-month school year is divided into Fall & Spring semesters to coincide with the MVLA Adult Education calendar.

| Class     | Day/Time                         | Eligibility   | Class Make-Up   |
|-----------|----------------------------------|---|---|
| Young 3s  | T, Th<br>9:00 – 11:30 a.m.       | Child must be 3 years on or before March 2, 2011                    | <ul style="list-style-type: none"> <li>• Young threes</li> <li>• Possibly 1<sup>st</sup> time separation from parent</li> <li>• Might not attend kindergarten in 2 years</li> </ul> |
| 3s and 4s | M, W, F<br>9:00 – 11:30 a.m.     | Child approximately 3 years, 6 months on or before December 2, 2010 | <ul style="list-style-type: none"> <li>• Older threes, young fours</li> <li>• Might or might not attend kindergarten next year</li> <li>• Separation from parent OK</li> </ul>      |
| Pre-K     | M, T, W, Th<br>12:30 – 3:30 p.m. | Child must be 4 years on or before December 2, 2010                 | <ul style="list-style-type: none"> <li>• Older fours</li> <li>• Will probably attend kindergarten next year</li> </ul>  |

## TUITION AND OTHER FEES

|  |                               |
|--|-------------------------------|
| <b>Application Fee</b> (non-refundable)                    | \$65                          |
| <b>Tuition</b>   | <b>Monthly Installments *</b> |
|  | <b>Young 3's</b> \$185        |
|  | <b>3's and 4's</b> \$275      |
|  | <b>Pre-K</b> \$375            |
| <b>Classroom Materials Fee</b> (per year – non-refundable) | \$150                         |
| <b>Insurance Fees</b> (per year – non-refundable)          | \$36                          |

\* First tuition installment, due with the Application Form, is refundable up to May 1, 2010.

Last tuition installment, due by the first day of school in September, is refundable if 30 days' written notice of intent to leave is given to the Registrar by December 1, 2010.

Families with two children enrolled will receive a 10% discount on the second child.

\*\*Fees are subject to change

## FINANCIAL AID

Contact the Registrar at [registrar@lapp.coop](mailto:registrar@lapp.coop) or visit the Application page on our website for more information.

## ENROLLMENT

Applications for Fall 2010 must be received, or postmarked, by midnight February 1, 2010 for continuing and alumni families and postmarked by midnight February 15, 2010 for new families. To apply, complete the application form, sign the commitment form, and write two checks to LAPP: one for the non-refundable Application Fee (\$65) and one for September tuition (see Tuition chart above). Remaining fees (which include the last Tuition installment, Materials fee, and Insurance fee) will be collected in September 2010 prior to school starting.

## GENERAL

Certain board and/or committee positions require parent involvement before the school year begins. Once you are a participating member of LAPP you may be asked to help during the summer months with various projects in preparation for the new school year.

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## INFORMATION

If you need further information, please leave a message for the **Admissions Coordinator at (650) 947-9371** or e-mail [lappinfo@lapp.coop](mailto:lappinfo@lapp.coop) or write to **Admissions Coordinator, Los Altos Parent Preschool, 199 Almond Avenue, Los Altos, CA 94022.**

Los Altos Parent Preschool admits students of any race, color, gender, religion, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, gender, religion, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and other school-administered programs.



Los Altos Parent Preschool  
199 Almond Avenue Los Altos, CA 94022  
(650) 947-9371

## LAPP Basic Membership Participation Requirements

Welcome to Los Altos Parent Preschool, a parent participation school! By enrolling your child at LAPP, you also become a student. Members of LAPP are expected to fulfill certain responsibilities to operate the school.

As LAPP members, we commit ourselves to the following overall basic membership requirements:

1. Work in your child's classroom approximately 1 day per week.
2. Attend General and Class Meetings.
  - a. Required Meetings: September All Member Coffee, September Class Orientation and the October Conflict Resolution Training Meeting. Families are expected to attend all three required meetings.
  - b. General Meetings: Two evening parent education lectures. Typically one in the fall and one in the spring. Each family is expected to attend both general meetings.
  - c. Class Meetings: Monthly meetings of the teachers and work parents of each class. Families are expected to attend all required class meetings.
3. Help run the school by serving on the Board of Directors or filling any position on LAPP's organizational chart e.g. Hospitality, Scheduler, Desktop Publisher.
4. Help maintain the building and grounds of the school at 1 of the 3 Major Maintenance Days per year. Approx. 5 hours per year.
5. Work approx. 5 hours on a special coop event e.g. Open House, LAPP Rummage Sale or Carnival.
6. Enroll in electronic scrip programs such as eScrip.
7. Attend some of LAPP's community building school events, as listed in the school's calendar each semester e.g. field trips, Sharing Feast, Stories Under the Stars, Spring Sing, Carnival, etc.
8. Provide refreshments for the adults at one General, Class, or Board meeting.

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Growing Together Since 1954**